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### Roseburn Primary School

## PRIMARY 7 TRANSITION TO HIGH SCHOOL FREQUENTLY ASKED QUESTIONS

What are the transition procedures for my child?

Do all Secondary schools have the same transition days?

I want my child to go to the cluster school, but they may not get in - when will we find out? What transition days will they do in the meantime?

If I know my child is going to another school what happens when other children are on transition days?

How will children be allocated classes in Secondary school? Are there any tests in P7 that determine levels?

### Annual Intake into \$1 from Primary Schools:

### a) Catchment Pupils

Pupils who reside in the catchment area of Craigmount/ Tynecastle High Schools do not have to follow any special enrolment procedure. In November each year the Children and Families Department writes to parents whose children reside in Craigmount/ Tynecastle catchment area advising that a place has been reserved for their child in their catchment school and giving information about making placing requests for non-district schools. Please note that attendance at an associated primary school does not lead to automatic enrolment in the cluster High School. Pupils at Roseburn will only be given a place at Craigmount if the pupil lives in Craigmount's catchment area.

### b) Non- Catchment Pupils

Parents of pupils who do not reside in the catchment area of Craigmount High School but wish to apply for a place in the school should contact the Children and Families Department and thereafter complete and return form ST5 to the Department by mid-December. Out of catchment requests can also be done online. Out of Catchment placing requests should be notified by Easter, thereafter there is an appeals process. Requests made up to 31 July will be dealt with centrally by the Children and Families Department. Until a place is confirmed by the Children and Families Department all transition activities will be with the associated High School or catchment schools.

### C) Independent Schools

If you intend to apply for a place at an Independent school please inform us as soon as possible as we will be asked to provide reports and transition information. Pupils will also be required to attend for visits and assessments. Their transition days will be different and alternative arrangements will be made by the school in June to accommodate this.

### **Preparations for Transfer**

A great deal of preparatory work is done before your daughter/son moves to High School. Careful liaison work with primary school staff ensures that there is a good knowledge of levels of attainment, additional support needs, health matters and other relevant issues before students are allocated to classes and tutor groups. Parents should be aware that this information will be shared. If there is additional information that you would like us to pass on or you have concerns regarding sharing of this information please discuss with HT Natalie Borrowman or PT/ ASL Coordinator Jacqui Gardner. Relevant High School staff will be invited to Child Planning Meetings during P7 for children with Individual Education Plans and children with Additional Support Plans who require enhanced transition.

The Scottish National Standardised Assessments completed by P7 are the main assessments used at transition. The Single Word Spelling Test and Single Word Reading Test are also used by Craigmount. High Schools will also carry out their own assessments early in the session. P7 class teachers pass on CFE Levels for all curricular areas to High Schools.

Parental Tip- Prepare your child early in the year for getting the bus to their cluster school on their own. For many of our children their first 'solo' bus trip was to get to Craigmount one morning early in P7 - a frantic

weekend of 'dummy-runs' followed that notification, as parents and 10 and 11-year olds tried to find the best route to a school they had never visited.





### **Transition Timeline for Craigmount**

Date	Event
Thursday 10 <sup>th</sup> October 2019	P7 Parents' Information Evening
Monday 21st- Friday 25th October 2019	P7 Transition Camp at Lagganlia with Corstorphine Primary School
Tuesday 12 <sup>th</sup> November 2019	P7 Maths Event Day at Craigmount High School
2 <sup>nd</sup> – 6 <sup>th</sup> December 2019	<ul> <li>Hour of Code week: opportunity for primary 7 classes to come to Craigmount and take part in the hour of code week and enterprise activity within the Business Education and Computing Faculty</li> </ul>
Thursday12 <sup>th</sup> December 2019	<ul> <li>Craigmount Christmas Choir, music staff send P7 class teacher the Christmas song and music to teach classes. P7 to perform at the Christmas Concert</li> </ul>
January - May 2020	<ul> <li>SfL staff from Craigmount meet SfL staff in Roseburn</li> <li>Enhanced Transition referrals collected by SfL</li> </ul>
February 2020	Craigmount S3 and Roseburn P7 WOW Ambassadors introduce the World of Work resource to P7 where they can create their career profile
Wednesdays 19th, 26th February 4th, 11th, 18th 25th March, 1st April	P7 Friendship Group with identified children from Cluster primary schools at WHEC.
March 2020	<ul> <li>School Handbook distributed to P7 Parents &amp; on website</li> <li>e mail link for handbook and transition events to "out of catchment" parents on list</li> <li>SNSA Assessments March- April</li> </ul>

### Contact

Craigmount High School, Craigs Road, Edinburgh, EH12 8NH

telephone number is 0131 339 6823

email – <u>admin@craigmount.edin.sch.uk</u>

website – <u>www.craigmounthighschool.co.uk</u>

Twitter - @craigmountHS

Headteacher – Tom Rae

P7 Transition – Karen Coull DHT

ASL – Catriona Inglis

Values - Trust Purpose Aspiration Awareness Drive

Houses named after local hills - Braid- green, Pentland- red, Arthur- blue, Swanston- yellow, Calton- purple Associated Primary Schools – Corstorphine, East Craigs, Fox Covert, Hillwood, Roseburn





### **Transition Timeline for Tynecastle**

Date	Event	

October 2019	P7 Science/ FCT Event Day at Tynecastle High School
January - May 2020	<ul> <li>SfL staff from Tynecastle meet SfL staff in Roseburn</li> <li>Enhanced Transition referrals collected by SfL</li> <li>Transition information passed on</li> </ul>
Wednesday 20 <sup>th</sup> , 27 <sup>th</sup> May 3 <sup>rd</sup> and 10 <sup>th</sup> June 2020, TBC	<ul> <li>Enhanced Transition Group for vulnerable students 4 Wednesday mornings: 9.30 -11.00am an opportunity to familiarise themselves with the layout of the school and staff prior to Induction days.</li> </ul>
Monday 15 <sup>th</sup> June 2020	P7 Fun Day
Tuesday 16 <sup>th</sup> June 2020	P7 Induction day 1
Wednesday 18 <sup>th</sup> June 2020	P7 Induction day 2
Thursday 19 <sup>th</sup> June 2020	P7 Induction day 3
Thursday 19 <sup>th</sup> June 2020	P7 Parents Information Evening

#### Contact

Tynecastle High School, 2 McLeod Street, Edinburgh, EH11 2ND

telephone number - 0131 337 3488

absence line- 0131 337 0336

email – admin@tynecastle.edin.sch.uk

website - http://tynecastlehighschool.org.uk

Headteacher – Hazel Kinnear

P7 Transition – Jacquie Ramsay DHT

ASL - Veronica Cheung

Values – Challenge, Ambition, Respect, Enjoyment, Success

Houses named after local hills - Braid- green, Pentland- red, Arthur- blue, Swanston- yellow, Calton- purple Associated Primary Schools- Balgreen, Craiglockhart, Dalry, Stenhouse

### Final days of P7 at Roseburn Primary

### What happens on the Induction Days?

This session for all City of Edinburgh High schools, the induction days are Tuesday 19<sup>th</sup> -Thursday 21<sup>st</sup> June 2020. Some may have a Fun Day on Monday 18<sup>th</sup> June 2020 as well. Children will follow a sample timetable and get to meet their classes, tutor groups and staff. They will be heavily supported throughout these visits and for the first few weeks by older pupils who will act as buddies. The will accompany children from class to class so they don't get lost. Children will also meet their Guidance teacher who will be their main contact if they have a worry or concern. Children should wear their Roseburn uniform. Further details about times of visits and lunch arrangements will be given in June

### Are the Transition days for Independent Schools the same?

Each session Independent High schools, arrange their own induction days. This information is shared with Roseburn and the parents. Parental arrangements are made for the children to attend the induction day.

### If I know my child is going to another school what happens when other children are on transition days?

Children who remain in school while their classmates are at the cluster transition days generally help with preparations for the Leavers Dance, leavers Assembly and support their buddies in p1.

#### Is there a Leavers Dance? If so, when and where is it? How much does it cost? Is it formal dress?

This session the Leavers' Dance is on Tuesday 23<sup>rd</sup> June 2020 from 6.30pm – 8.30pm at Murrayfield Parish Church Hall. It is funded by the PTA. School staff attend, help to decorate the hall and organise for snacks suggested by the children, pizzas and juice. There may be a mixture of music to allow for both modern and ceilidh dancing and a game or two. Many children choose to dress in kilts, traditional costume or prom dresses but this is not a requirement, and should not be a barrier to attending as it should be a fun event for the whole year group.

Children and families often begin to gather just after 6pm for photos and to see the children arriving before leaving them at 6.30pm to enjoy their Leavers' Dance. Families have in the past organised a post prom party at Saughton Rec. Some parents pick up the children at 8.30pm and escort those attending to the Rec.

### What other P7 leavers events are there? Award ceremony? Leavers show?

Murrayfield Parish Church Prizegiving and P7 Leavers' Assembly are our p7 events. This session they are on Tuesday 23<sup>rd</sup> June 2020 at 9.30am -11.30am

### Do P7 leave school at the same time as everyone else on the last day?

Traditionally on the final day of term (this session it is Friday 26<sup>th</sup>June), the children have been piped out of the school at 11.45am. The piper and Head Teacher lead the P7s through the school, often accompanied by other children and staff who are leaving, while the rest of the school line the stairs and applaud the classes as they leave. Parents of leavers are invited into the school to see this. During all these events parents will wish to take photographs of their own children, however consideration should be given to GDPR and photograph permissions.

### **Parent-led Leaver Activities**

Some P7 year groups arrange other leaver's events in addition to the school run activities. These have included, post-prom parties, last day of school barbecue and a yearbook. There may be costs involved, although in recent years this has been minimal as the parents and children have embarked on some fundraising events. The school is not involved in the organisation or administration of any of these events and they may vary from year to year.