

Roseburn School Parent Partnership Minutes

8pm, Wednesday 15 March 2023

1. Attendees, Apologies, Previous Minutes

Attendees

Russell Armstrong (RA)	RSPP Chair
Lynne Schyma (LS)	P1 rep
Gail MacLeod (GM)	P2C rep
Jennifer Girvan (JG)	P2H rep
David DiPaola (DD)	P3 rep
Laura Paterson (LP)	P6 rep and minutes
Gillian Hanley (GH)	P5/6 & PTA / Playground Group
Natalie Borrowman (NB)	Head Teacher
Jacqui Gardner (JG)	Principal Teacher / P6 teacher
Kate Hannon (KH)	Parent
Alan Beal (AB)	Local councillor
Euan Davidson (ED)	Local couciller

Apologies

Brendan Igoe (BI)	P4 rep
Alice Drysdale (AD)	P5 / ASN rep
Kirsten Mack (KM)	Playground Group

2. Introduction

- RA welcomed the group. Attendees and apologies were noted and the previous minutes were approved by attendees.

3. Roseburn Place

- There are continuing concerns about safety at the new road junctions. Concerns include:
 - pedestrians not seeing the new raised pavement as a road
 - cars going up the wrong side of the road to take a right at Russell Road
 - increasing traffic pollution outside the school with the queuing traffic
 - incidents of "road rage" have been observed
- Chair has already contacted CCEWL team on the back of the last meeting, but will pull together some notes based on this discussion and approach them again.
- **ACTION** – RA asked ALL to send in photos of road junction as peak times if possible. RA to approach CCEWL again for discussion at school.
- AB and ED have also raise their concerns about safety and have had a site visit around time of last RSPP meeting. CCEWL team have done some monitoring, which will continue, along with additional signage (which they are still trying to source).

4. Playground

- NB has sent the Chair an update on playground development which covered:
- Programme/timeline/budget - We have received total costing for the project in the region of £230k. The costs for the first phase costing are in excess of what the school had expected. NB met with Wardell and Armstrong last week.

- NB proposes that we move forward with quick win actions like loose parts, benches, moveable goals, basketballs etc.
- NB is not sure if its possible to carry forward money until next FY for some paid PPM support and while there is really only NB and one other leading on playground work, there is not too much further progress that can be made.
- NB showed the meeting a summary sheet of all the progress so far. School can't commit to spending any more just now, however if PTA can raise funds for something specific like the tree trim trail then that would be good.
- ED asked for details on the funding ask and if he can assist. NB to liaise with ED.
- Request for volunteers – The reality is that the playground team need more volunteers to coordinate and fundraise. **ACTION** – GH, KM and NB to draw up a spec of what a playground group could do so there's a clear expectation of parents.
- Group discussed that once we have a final design then RSPP/PTA should reengage parents at spring fair and invite new P1 parents in autumn term.

5. Parent forum feedback

- JG updated on the Trainee Art Therapist which Jacqui mentors. These are student therapists (some music, but more art) who have one day a week placed in a school. It has been very well received by pupils and parents and JG is keen to have them again, but as places are limited it depends on QMU availability.
- Parent efforts during school strikes – All felt it should be marked as many parents worked hard to support with activities, sharing childcare details and encouraging calls between children. Generally people have managed the strikes really well.
- School uniform – There was discussion regarding queries on uniform regulations. NB reconfirmed that Roseburn is a uniform wearing school, but there are various types of uniform to be inclusive of our diverse community. She noted that following the change from covid restrictions, some pupils are still coming to school in their PE kits on their designated days, when all pupils should be changing into kit at school.
- Library books – There was a discussion around the number of library books children are able to withdraw. The system allows pupils to take out up to 5 books, but it will stop them taking more until they return some.
- Finish times – There a point raise regarding the reasoning for P1/2 having slightly shorter school days. NB confirmed that school hours are set by the council in terms with what is developmentally appropriate for their age.
- NB gave an unofficial update that the dinner ladies had been told to prepare for P6s getting free school lunches after August, which is the next step in the roll out of the free school meals policy.
- There was a discussion that some pupils comment they don't have enough time play at lunchtime. NB explained that due to the staggering of year groups using the lunch hall, some children have play time either side of lunch. And if pupils are arrive too earlier for lunch this cuts short their playtime beforehand.

6. Headteacher feedback

- NB wanted to thanks recent volunteers who helped with sorting the loose parts storage and also varnishing the benches. She also wished to thank those parents who attend the HT Friday events. **ACTION** – ALL - Reps to thank via class What's App groups.

- School Improvement Plan – NB wishes to share the progress since August and get views from families on next steps. Recent progress includes empowered learning with ipads, outdoor learning, and professional learning for teaching staff and pupil support teachers, including around dysregulated children. She will share a form after the holidays and asks that class reps promote via the What's app groups.

7. PTA update

- LS provided an update on recent progress including:
- Funds: £18,709 in the bank from the treasury report (snood sales £640, cheese and wine night £480, ceilidh £560).
- Costings for notice boards have been received and soon there will be 3 outside school. All will look alike in a nice colour and quality and will be used to advertise all school events.
- PTA to become more active on social media to try and reach beyond school in terms of engaging of volunteers – LS will lead on this.
- PTA plans to ask parents again about possible match funding from their employer as so many parents work in corporate environments.
- Ceilidh feedback – it was a great evening. Children were really enthusiastic, including former pupils. Raffle was quite hectic but they will adjust process for next year.
- Spring fair meeting was held last night. It is confirmed for the 3 June and various people have taken on roles including finance, advertising and volunteers manager. The main outcome is that each class will take on an area or stall to lead on.
- Noted that there are still some things to do on risk assessment.
- Thanks was offered to PTA members who have left recently, for their important contribution.
- Next PTA meeting is 30 May which will clash with RSPP so RA to change RSPP to the Wednesday.

8. RSPP Update

- Craigmount Expansion and Edinburgh West Plan – No recent updates. The next Locality Meeting is Tuesday 16th May (online). **ACTION** - All - can someone attend offer to attend please?
- Looking forward to future RSPP meeting dates, the next meeting will not be Wed 31 May; the date and location for AGM is to be agreed but likely in early September. **ACTION** – GM/GH to organise AGM.

9. AOB

- Group discussed that they may need to buy the paid version of Microsoft Teams to support RPSS as it won't be free soon. **ACTION** – ALL – Does anyone have a meeting platform from free which RSPP could utilise?
- RA updated that we now have an updated blog page for RSPP where we can add agendas, minutes and also make call for volunteers.
- AB suggested that the ice rink could be good for a new community relationship with the school. They are currently offering free skating lessons and also have venues which would be utilised for school events.

Next meeting scheduled for Wednesday 31 May 2023

Summary of action points:

Raised at	Action Point	By Whom	Due by	Status
18 Jan 23	Road Safety Group to be contacted re new road layouts.	Roseburn P.S.	15/3/23	
18 Jan 23	Information following meeting between CCWEL, Police and Community Link to be shared with RSPP	Russell Armstrong	ASAP	Ongoing
15 Mar 23	Roseburn Safety - Send in photos to RA of road junction as peak times if possible. RA to approach CCEWL again for discussion at school.	ALL	ASAP	New
15 Mar 23	Playground - Draw up a spec of what a playground group could do so there's a clear expectation of parents.	GH, KM and NB	31 May 23	New
15 Mar 23	HT Feedback - Reps to thank via class What's App groups for recent volunteering and engagement with school.	All	ASAP	New
15 Mar 23	RSPP Update - Can someone attend offer to attend the next Locality Meeting please.	All	ASAP	New
15 Mar 23	RSPP Update – AGM to be organised for early September.	GM/GH	31 May 23	New
15 Mar 23	Does anyone have a meeting platform from free which RSPP could utilise.	All	31 May 23	New