



Digital (Remote) Home School Learning Overview

In the event the School Closure Risk Assessment identifies the need for a class, year group or school to move to remote learning for a period of time.

For Digital (Remote) Home School Learning at Roseburn we use Learning Journals in nursery-p3 and Microsoft Teams for p3-p7. P1 to p3 use both Learning Journals and Microsoft Teams.

Please refer to our [Quick Start Guide on Digital Learning](#).

Your child has an email address and login details for their class Team. Please ask the school office for a reminder of this if you do not know this.

<https://teams.microsoft.com/>

The children communicate with their class teacher and their classmates on Microsoft Teams. This is the platform used currently by the council. There are Teams help sheets and videos to enable you to support your child. Please use the 'Ask the Teacher' function or email us at school if you have difficulties or questions. Please note the class teacher will be unable to respond to the children out with their normal working hours.

Each class Home Learning Grid is available on their class Team on the first Monday of each month (10/1, 7/2 & 7/3)

For the week 17 -21 January we will focus on our traditional Scots Week, with our whole school Scots Assembly on the Friday.

Online Learning Daily Schedule of Tasks

Each morning the class teacher will 'announce' the learning for the day in the General Channel. Your child will be requested to respond to the announcement, for example liking the announcement, and or replying to the question posted (for the purpose of registration). Please note this may look different for each class. Any absentees/ non responders will be followed up by the school. Please continue to inform the school if your child is absent/unwell sharing the reason for absence.

Sharing Daily Learning

Each morning the class teacher will share the expected daily learning with the children via a 'sway' in Teams. This will remain as a post to be referred to as frequently as required, and at a time that suits families.

The 'sway' will outline the activities for the day, and provide the children with connection with their teacher. This will be posted as an announcement on Teams. Resources and links will be shared there for the children to easily access.

Tasks and Assignments

If the remote learning period is longer than a week the children will be asked to upload their learning as an assignment. Assignments are an effective way of enabling the children to share work privately with their teacher. Some children will have experienced uploading an assignment to their class Team. If you have difficulties with this please use the 'Ask the Teacher' channel and there is also a [help video](#).

Class Teams Meeting



Each class will have scheduled Teams class or group meetings with their class teacher. The frequency and length of the meetings will vary depending on the age and stage of class. If their device has video and sound access then the children will be able to see their teacher and their classmates, as two-way video is activated.

Please refer to the [Digital Responsible User Guide](#) for guidance on video use.

Whole class Teams meetings enable the teacher to check in with the children, see how they are, and ask them how they got on with their tasks. The children can ask questions about tasks and Teams related things throughout the day using 'Ask The Teacher?', but it is often best responding to everyone in one session at an allocated time. The meetings will be scheduled via an email invite for each child.

Group Teams Check In

Each class will arrange a variety of group Teams check ins. The frequency and focus will be age and stage dependant. Class teachers will share their own class information. The teacher may use this to teach, support or explain the task and check for understanding. The children will be invited via email to the meeting at an allocated time.

Feedback and Evaluation

The children will be invited to complete a short evaluation (age/class appropriate) of their learning.

Assemblies

Mrs Borrowman will continue to share weekly assembly on a Friday morning on Teams and will join class Teams meetings over the week.

Devices

If your child has previously borrowed or would like the loan of a school iPad to support their learning please email the school admin with your child's name and class to request this.

Finally

There is no expectation that we, or you at home replicate the entirety of the primary school day remotely. The daily tasks in the 'sway' are there as a framework and guidance for learning. This can be completed on another day as appropriate to family's needs.

We are here to help, please email if you or your child requires some additional support. You can only do your best and that is good enough.