



Roseburn Primary School

Parent Partnership

Wednesday 22nd January 2025

In attendance:

Gail MacLeod	Chairperson	Liz Pearson	PTA Chair
Kate Levine	Nursery Rep	Natalie Borrowman	Head Teacher
Joya Van Hout	P1 Rep	Jacqui Gardner	Principal Teacher
Kirsten Mack	P2S Rep	Kelly Thirgood	Principal Teacher
Lynne Schyma	P3 Rep	Cat McCready	Active Schools
Nick Savill	P3/4 Rep	Coordinator	
Esther Sum	P4 Rep	Seamus McCabe	P2 Parent
Brendan Igoe	P6 Rep		
Joana Arari Botton	P7 Rep		
Jennifer Girvan	Secretary		

Apologies

Georgina Simpson	P2G Rep
Maxine Bryce	ASN Rep
Sara Miller	After School Club rep
Sarah Hawthorn	P5 Rep

1. Introduction

Approval of Previous Minutes

Minutes approved from last meeting.

Matters Arising

- The following matters arising to be covered in this meeting:
 - Playground maintenance costs
 - Inspection
 - Library books wish list
 - PTA volunteers

2. RSPP Update

Financial Update

Current RSPP balance: £33k.

Pitch Hire Payment: Agreed to pay for pitch hire last year; the payment will be processed shortly.

Storage Replacement: Proposal to replace the wooden shed with a metal container to store outdoor toys. The container must be metal to meet fire regulations and should be side-opening. This supports children, parents and staff.

Smartboard Replacement: Need to replace 4 smartboards in the school, approximately £4k each. These are not replaced automatically by the Council and are part of the wider school budget.

Action: Check if funds have transferred for the playground or any other pending payments.

School Trips:

P7 students want to possibly go on a tour bus of Edinburgh, an outdoor epic day, and a trip to Beamish.

Lagganlia cost in Roseburn was significantly lower than other schools in the learning community due to successful fundraising.

Equity and poverty-proof trips policy makes it challenging to find suitable school trips.

Surplus P7 fundraising could be allocated towards these trips.

Action: NB to provide a list of possible expenses.

Playground Maintenance

Juniper Green Parent Council is paying for playground repairs. Schools are responsible for maintenance costs, so having a financial cushion is beneficial. These costs can be passed on to PTAs if the school lacks funds. A committee could be set up to manage playground upkeep. The current trim trail is relatively new and has an extensive warranty.

75 tyres were removed for fire safety reasons. Sheds may need fireproofing paint, but there is an ongoing discussion about responsibility.

Correspondence

A letter was signed on behalf of RSPP (not the school) on road safety in Edinburgh in support of Davidsons Mains parent council's concerns. Awaiting a response from the Council.

Parent Council Collaboration

Craigmount Feeder Schools: A cluster of parent councils from Craigmount feeder schools is being formed. A meeting will be arranged.

Connect: Connect, the umbrella group of parent councils, received letters from the Bank of Scotland about introducing fees for voluntary sector bank accounts. Connect is lobbying for reconsideration.

City Mainstream Meeting

Gail attended the City Mainstream Meeting. The meeting was difficult to follow, focusing on parent councils' dissatisfaction with the merging of clusters and the handling of the inclusion review. There was little to report back.

3. Headteacher Feedback

See attachment



HT Update RSPP
January 2025.pdf

Inspection

Thank you for your support during the inspection. We received a high percentage of responses from parents, many of which were extensive and overwhelmingly positive. There was also a strong turnout at meetings, though it would be good to consider how to increase diversity in PTA and RSPP.

Feedback: Verbal feedback was provided to the Head Teacher, Principal Teachers and RSPP representatives. Key messages were shared during these sessions. Once the inspection is published, letters will be sent directly to the parent population, and artifacts from the inspection will be published on Education Scotland's website. NB will send the link once it is available.

World Book Day

After feedback over the past few years from parents and teachers about World Book Day activities drifting from the core message and becoming an additional expense, including a poll last year opting not to dress up, the teaching staff had a meeting and this year's celebrations will be more book-focussed and less onerous on parents.

On the day, children should come dressed in comfortable clothes and when Mrs B rings an old school bell, they will "drop everything and read". There will also be P1&7 buddies and P6&nursery buddies meeting for breakfast to read.

The Scholastic Book Fair will return, but after feedback there will be no fluffy, non-essential books available. Parents will be invited to come in and view the book fair during the week with coffee and cake on the Thursday afternoon. Last year this fair made £700 for the school. Scholastic books commission could be valid all year round. JGardner to check so we could promote if so.

Parent feedback was encouraging, welcoming a much more relevant approach focusing on reading and books. Other opportunities to do dressing up etc. are available through the school year and this should reduce financial pressure.

A previous meeting suggested the Pupil Council should create a wish list of books for the library. This plan has evolved so that each class is to have a library rep.

ACTION:

- **Reps** to thank parents for contributions to inspection process.
- **Jacqui Gardner** to investigate Scholastic book commission.

4. PTA Update

Financial Report

Over £4000 raised since August.

- Christmas market a success. £1300
- Tea towels £547 (some sales included in Christmas market)
- Christmas cards etc £270
- Asda Cashpot for schools £171
- Matched funding £500
- Ceilidh tickets (sold out) £204

PTA Officers

Several of the key PTA officers are coming to the end of their time at Roseburn and there is a need for succession planning. Especially needed are a Chair and secretary. Volunteers to organise ceilidh and the tea towel and Christmas card fundraisers have been identified.

The RSPP is relatively well resourced, any current RSPP volunteers who would rather do PTA work would be supported in moving across. RSPP members could help with a comms plan to encourage volunteers, e.g. job description draft.

Ceilidh

Discussions for next year about bigger venue for ceilidh. Church hall takes 100 and is only £50. A couple of ideas presented. Otherwise, a second ceilidh possibly.

Look out for a call for raffle prize donations for the ceilidh.

Notice boards will be refreshed soon, add RSPP meeting dates.

ACTION

- **Reps** to encourage PTA volunteers

5. Active Schools Coordinator Update

Cat McCready spoke about her role as the Active Schools Coordinator for the cluster, which is a very busy one. Her main remit is extra-curricular clubs.

Participation stats for the academic session 23-4 were 28 male/59 female participation, which bucked the local trend. This was primarily netball and dance.

Sports provision well received. RSPP to make offer of support again.

Current and upcoming activities

This year's activities include American football taster sessions, followed by a targeted club for 3 weeks, netball and football continuing and plans for karate. Transition dance for P7 was popular with Roseburn. Dance show at Broughton 4th February.

Volunteer support

Per council policy, everything now must be delivered for free to improve equity. This means volunteer-led and community sessions. For older students, this may offer leadership opportunities, with high school students teaching primary level. Any volunteers can be supported, checked, trained, mentored etc. through Cat.

Could potentially use high school facilities for after school sports. At high school level there are lots of clubs where PE teachers take them on.

6. Council Update

Discussions in other schools and parent councils

Gail ran through the topics that are currently being discussed in other schools and parent councils which included.

- **Internet filtering.** There have been reports of children accessing inappropriate material through their school devices. NB reassured that this is being investigated and is not believed to have affected primary school children.

SUMMARY OF ACTIONS

- **Reps** to encourage PTA volunteers
- **Natalie Borrowman** to provide a list of possible expenses.
- **Gail McLeod** to check if funds have transferred for the playground or any other pending payments.
- **Reps** to thank parents for contributions to inspection process
- **Jacqui Gardner** to investigate Scholastic book commission

NEXT MEETING

26th March