



## **Roseburn School Parent Partnership Annual General Meeting**

Venue: Upper Room, Murrayfield Parish Church, Ormidale Terrace, EH12 6EQ  
Date: Wednesday 10th September 2025  
Time: 7:00pm welcome drink, 7:30pm AGM starts

### **Agenda**

#### **1. Introduction – Gail (Chair)**

- a. Welcome, attendees and apologies.
- b. Approval of previous minutes.
- c. Actions from previous meeting:
  - i. Papers were commissioned and task assigned for AGM.
  - ii. Propose to discuss PVG changes and impact on parent councils.
  - iii. Confirm reps for next school session.
  - iv. Shade for nursery outdoor play - Jules to pickup with nursery staff.
  - v. Bikeability - school to provide information to parents to help gain support and promote the programme and seek a cycling advocate.

#### **2. RSPP AGM Business – Gail**

- a. Appointment of reps / office bearers for the year (vote required)
- b. Review of constitution and financial procedures for RSPP/PTA (vote required)
- c. Successes and thanks.
- d. Treasurers Report - presentation of the accounts (vote required) – Sarah.
- e. Update on spending decisions & review of annual ring-fencing.

#### **3. Headteacher feedback - Natalie**

- a. HT Report.

#### **4. Parent forum feedback – Gail**

- a. Matters arising from parent forum.
- b. Updates from wider Edinburgh parent engagement groups.

#### **5. PTA update – Jennifer**

- a. Annual report.
- b. This year's planned activities.

#### **6. After School Committee Update (if available)**

#### **7. Active Schools Update (if available)**

#### **8. Council Update (if available)**

## **9. AOB**

- a. Next meeting - Wednesday 19 November 2025 – online
- b. Reminder of 2025/26 RSPP meeting dates:
  - i. Term 2 – Wednesday 19 November 2025 – online
  - ii. Term 3 – Wednesday 14 January 2026 – online
  - iii. Term 3 – Wednesday 1 April 2026 – online
  - iv. Term 4 – Wednesday 3 June 2026 – online