



Roseburn School Parent Partnership Annual General Meeting - Wednesday 10 September 2025

Chair's Report

AIMS - The main aims of the Roseburn School Parent Partnership are:

- to support the school in its work with learners for the advancement of education;
- to discuss matters of mutual interest relating to the education and welfare of pupils;
- to represent the views of parents / carers / guardians and to report to the Parent Forum;
- to promote close cooperation and communication between the school, parents, learners and the community
- to be involved in the appointment of senior promoted staff; and
- to support the PTA to raise funds for the school for the benefit of learners and is responsible for how these funds are spent.

Activity and Successes of the RSPP in support of these aims in the last year

- Maintained the required composition of the RSPP with a rep for every class, a PTA chair, an ASN rep, Chairperson and Treasurer, and strong support and attendance from HT and senior teaching staff. Thank you all – we couldn't do this without you!
- Held five meetings, including the AGM, and ensured robust record-keeping of our papers, meeting discussions and decision making, sharing everything with transparency via our RSPP page on the school website and also via ParentPay and what's app.
- Welcomed community members to our meetings including parents/carers, Active Schools, councillors, and after school club providers.
- Welcomed all views, queries and challenge from the Parent Forum, bringing the right topics to the group for consideration and sharing with others to seek support if required.
- Reviewed the RSPP procedures, updating the constitution to make it current and improve some of the language and promoting inclusivity.
- Wrote financial procedures for PTA spending to be part of the constitution, and guidance for P7 funding. This made our procedures more transparent, codified how we make decisions about spending and provided a road map for fundraising for the P7 parents.
- Received good feedback from the recent council inspection and parents reflected in their survey responses that they were served well by their parent council.

- Supported better comms to parents and carers via various channels, including What's App, to support school messaging as well as RSPP business. This meant sometimes being able to get info to parents fast (e.g. at the events and weekends) or reinforcing opportunities or key dates for parents who don't regularly use email.
- Maintained and renewed our Connect membership which gives us access to a range of guidance, services and training should we need it, to support RSPP and PTA operations at Roseburn. Also offers important insurance for our PTA activities.
- Continued to apply for the annual grant available to parent councils in Edinburgh which is around £600 per year.
- Allocated funding for the good of school, supported by great reps who respond between meetings to consider requests and give thoughtful and well-reasoned views. Inclusion is at the heart of these decisions, making spending decisions that support all children.
 - In 24/25 FY we funded: parking pals, range of school garden materials and equipment, football equipment and strips and Halloween parties.
 - So far in 25/26 FY we have funded: new BBQ, books for the library and shelving materials, new storage boxes for uniform, long services gifts for leavers, and critically 4 new whiteboards for classrooms and 2 heavy duty sheds for the benefit of outdoor play equipment, bikes and after school materials.

Our commitment to the Parent Forum and School Community – all delivered!

General roles	In Roseburn
There is an important role in improving links between all parents and the school; the Parent Council should report to parents at least once a year (at the AGM) but it is good practice to do this on a regular basis.	All parents are invited to every RSPP; agendas circulated via Parent Pay and this includes minutes of previous meeting.
Try to make sure that parents get the information they need in an accessible way and that the school staff gets feedback on parents' views.	All minutes are clear and concise; class reps raise issues at each meeting; many class reps provide updates to their WhatsApp groups immediately after meeting; parents and the RSPP can communicate in person, by text or by email.
Discuss any issue of interest to parents, including school policies on such things as bullying, sexual health and relationships education, homework and school uniform.	Class reps invite agenda items from the parent forum.
A PC may set up extra-curricular activities and after-school/breakfast or homework clubs in cooperation with the school.	A separate parent committee runs Roseburn School afterschool/holiday club and they send a rep to each RSPP meeting.
As part of Curriculum for Excellence, parental involvement in their children's learning is recognised as very important: the PC has a role to play in helping this happen.	Frequent topics of discussion in RSPP reference to home learning, pupil demonstrations of learning and CFE.
Represent parents' views to the education authority and others on those issues that are of concern to parents, pupils and staff with an awareness of equality and fairness.	Chair of RSPP is a member of the Locality Group for Parent Councils which is attended by education authority staff. This is a route to raise issues.
PC should be involved in the recruitment of new Headteachers and/or senior staff.	This has happened in recent recruitments.
PC has an important role during and after a school inspection.	Information on inspections is shared by the HT at RSPP meetings and support from parents is welcomed.
PC may take on those social and fundraising activities previously run by the PTA.	PTA run these as a sub-committee of the RSPP.