



Roseburn School Parent Partnership (RSPP) Meeting

Venue: Online via Microsoft Teams (link sent via ParentPay email)
Date: Wednesday 19 November 2025
Time: 8pm-9pm

In attendance:

Gail MacLeod	Chair	Elena	P6 rep
Kate Levine	P1 rep	Russell Armstrong	P7 rep
Lynn Schyma	P4 rep	Natalie Borrowman	Headteacher
Sara Miller	P5 rep	Alan Balfour	Daddy Day Care
Kim Macdonald	P3P	Toni Cunnea	Daddy Day Care
Tracey Burgoyne	P2 rep	Euan Davidson	Local Councillor
Ed Crockett	P6 rep	Joana Arari Bindi Botton	PSA/P 5 parent

Apologies:

Jennifer Girvan	PTA Chair
Sarah Hawthorn	Treasurer
Holly Buckley	Nursery
Katie Wood	P1/2
Kirsten Mack	P3M
Cat McCready	Active Schools

Minutes

1. Introduction – Gail (Chair)

- a. Welcome, attendees and apologies completed.
- b. Approval of previous minutes agreed.
- c. Actions from previous meeting:
 - i. GC to remove old webpage link – **Action: NB to follow up.**
 - ii. Sheds to be ordered – detail later in meeting.
 - iii. SH, GM, and NB to review payments due and consider new items.
 - iv. GM to write to the council re parking/pavements - detail later in meeting.
- v. GM to write to council re: nursery drains – detail later in meeting.
- vi. Handgrips on climbing wall to be repositioned – NB confirmed that council had conducted a full review of playground including safety assessment. Detail to follow in HT update.

2. RSPP Business – Gail

- a. Update on spending decisions – detail later in meeting once treasurer arrives.

- a. Vacant positions – no discussion but to note that post of secretary is still vacant and ASN rep would like to stand down, if there are any volunteers let us know.

3. Headteacher feedback - Natalie

HT Report – see accompanying report for more detail.

- NB confirmed that quality assurance progress going well.
- The nursery has a new floor, and they are progressing with work on numeracy and rights respecting learning.
- P6 have all been issued with new iPads as part of empowered learning. Training is currently underway for children. Information sent out to parents by ParentPay as no appetite for in person meeting. iPads will never come home unless there is a school closure.
- Thirty new school laptops have arrived and are being set up for students. Teachers will also have laptops replaced.
- P1-5 iPads are due to be replaced soon. There remains a good number of iPads across the school.
- Five new smart boards have been installed to replace broken boards. Teachers and pupils appreciative of RSPP for providing funding.
- All classes received £100 towards enhancing the classroom experience. Purchases include bubble fish lights, aromatherapy diffusers, soft furnishings. Children enjoyed being involved in the purchase decisions.
- Staffing Update:
 - Mrs Reid no longer part of Roseburn staffing but will continue as part of the Craigmount transition team.
 - Allowed recruitment for 2 permanent teachers. Recruitment underway.
 - Mr Munoz and Miss Rowan to leave as PSAs. Recruitment underway for 2 replacement PSAs- **Action- NB to share advert with RSPP to be passed to parents.**
 - Mrs Thirgood to return 4 days a week after Christmas
 - Mrs Dickson due back next year.
- Playground- council inspection identified several items in playground are end of life. Including nursery steps, stumps, old planters, trees to be cut down. **Action- NB to share costs/requests for funding.**
- Sheds - new sheds have been ordered. Alan from DDC will dismantle. Need to hire someone to put down concrete slabs.
- P7 Lagganlia Sustainable Travel - Travelling to Lagganlia by bus saved a lot of money by using free bus passes. Added around an hour each way to the journey but saved £1300 of RSPP funding. Money normally reserved for this was given back to all classes to allow each to have a class trip.
- Additional requests from NB:
 - £4200 for sheds
 - £7000 for white boards
 - Portable speaker
 - Megaphone
 - Vax carpet cleaner
 - Volunteers to repair/ dismantle planters, replace rusty basketball stands, varnish wooden items. **Action- NB to share when and what she wants done. P5 to create poster to promote.**
 - Monkey bars requested by children beside tunnel to replace stumps.

4. Parent forum feedback – Gail

- a. Matters arising from parent forum.
 - Community relatively quiet.
 - Query as to where the Parking buddies are. NB confirmed the janitor has been absent, so they have not been put out. Re- engagement as part of JRSO activity this Friday.
 - P7's are doing more fundraising before the rugby this Sunday with the aim of raising funds for end of year party. Hints and tips sheet to be passed to P6. P7 to officially handover to P6 that they are complete with fundraising. **Action- RA.**
- b. Updates from wider Edinburgh parent engagement groups
 - Mobile phone usage discussion- link to be added to minutes. Consultation opening shortly for mobile phone use in high school which should last 12 weeks. Primary school have separate arrangements to remove phones from children during the day. Keen for primary school parents to engage too. Options available will have costs involved. **Action- GM to share link below.**
 - <https://democracy.edinburgh.gov.uk/documents/g7757/Public%20reports%20pack%2004th-Nov-2025%2010.00%20Education%20Children%20and%20Families%20Committee.pdf?T=10>
 - Term dates for 2027/2028-engage parents and schools for dates that work better for working parents. **Action- GM to share link.**
 - Ongoing issue across region with quality of pupil toilets in schools. Also update on transgender rights and appropriate toilets given supreme court judgement. No feedback or action from Roseburn as no known issues.
 - Class size discussions taking place at other schools. Again no issue at Roseburn currently.
 - **PLEASE SEE ANNEX A BELOW WITH INFORMATION FOR PARENTS FROM THE PARENT COUNCIL 'CONNECT' NEWSLETTER. THIS INCLUDES THE OUTCOMES OF RECENT PARENT / CARER SURVEYS AND LINKS TO NEW ONES.**

5. Council Update

Welcome to Euan Davidson from council.

- Crossing attendants- There are gaps in cover. Plan to remove one of Roseburns crossing attendant stopped so council are actively recruiting for attendants.
- Pavement priority- Highlighted dangerous parking in vicinity of the school. Lack of recognition of pavements- need to resolve this to give proper enforcement. Traffic order to improve parking in Roseburn- consultation to follow. **Action GM to follow up with letter.**
- Drainage issues nursery garden- awaiting response from council. **Action GM to follow up with letter.**
- iPads in schools- council meeting to discuss iPads in schools. NB highlighted the huge staffing cost of setting up new iPads and laptops.
- Mobile Phones- ED confirmed that paper mentioned earlier will cover primary schools too. Due to come out in January.

6. PTA Update- Jennifer

- Halloween party worked well- good pool of volunteers.
- Uniform wholesale trial- trial very successful- almost sell out. To be progressed going forward. RSPB to support set up cost.
- Cheese and wine event- well attended- approx. £370 raised.

- Future action- uniform restock- want stock to be available for sale at Christmas fair.
- Christmas Fair confirmed for Friday December 12th - charity tea towels, baking, Mrs B's fill a bag, knitted Santa to raffle- Parent support needed to set up and take down.
- Donations for raffle wanted- unwanted Christmas presents potentially?
- Next PTA meeting Tuesday December 3rd on teams to support logistics for Christmas fair.

7. RSPP Business- Gail

- Balance in accounts to be confirmed by SH. **Action SH.**

Sarah / Natalie to confirm if following confirmed items for funding have been ordered or invoices have been paid:

- White boards - £5260 – awaiting invoices from school. £7000
- LRT invoice for P7 bus trip - £257
- Sundries money to each class - £100 each
- Nursery theatre trip - £348 agreed (reduced price of £290, £58 for snacks)
- Garden maintenance - £100 to aid in the maintenance/disposal of garden waste. .
Action- NB to confirm.
- Sheds - £2581 x 2, Julie Kelly order and charge the school, RSPP can refund , awaiting invoice
- Bike Repairs £150 invoice received and paid by Sarah
- Agreed to pay for five white boards (approved by RSPP at meeting). £5260 – awaiting invoices from school. £7000. **Action- NB to send invoice.**

New Requests - costed

- SMART Board - additional SMART board for p6 - 1200
- Loud speaker- mega phone £30-50 (pink)
- Large portable speaker- £129-£329
- Vax Carpet cleaner- £320 (link sent was only £182 so clarify)

New Request - uncosted

- Sturdy goals
- Small brush and shovel for each class
- Replacement for planters in the nursery garden - option of shade or a shelter
- Wooden steps at the side of the nursery – bench in place
- Replacing stumps and old trim trail at the side gate with additional matching item.
- **Action- NB to confirm costs**
- Future of “Lagganlea” money discussed. Happy to continue to offer £1200 max to use towards class trips instead. £100 for a fun experience for entire school to engage. Agreement to review on an annual basis dependent on RSPP funds. **Action- GM to add to AGM Agenda.**

Other items for ongoing considerations but no direct ask from school yet

- Repairs for outdoor kit
- Rooms painted.
- Rugs
- Order school staff house t-shirts.
- Stock of waterproofs for primary 1 and 2.

8. After School Committee Update

- Alan from Daddy Day Care (DDC) confirmed the club are very busy. Club has limited spaces with some more availability expected after Christmas. Parents encouraged to contact DDC if you have any needs. Everyone who needs care is getting it.
- Toni will take over the meetings going forward.
- Holiday clubs not used very often- feedback from parents if they are useful. Should they focus on other sites.

9. Active Schools Update – no update available.

10. AOB

- EC- request to make sure all P1 parents are aware of football on Saturday. Open and free to P1 to P3, 10am at the Armoury. **Action- P1 rep to share on group chat.**
- RA- query as to why the P4 football at Forrester has stopped running on a Saturday morning. **Action- GM- to ask Derek and Active Schools.**
- Next meeting - Term 3 – Wednesday 14 January 2026 – online
- Reminder of 2025/26 RSPP meeting dates:
- Term 3 – Wednesday 1 April 2026 - online
- Term 4 – Wednesday 3 June 2026 – online

ANNEX A – ‘CONNECT’ (THE PARENT COUNCIL NEWSLETTER) SURVEYS AND REPORTS OF INTEREST

REPORTS PUBLISHED

Parent/Carer School Attendance Survey Report is Published - A huge ‘thank you’ to the 300+ parents and carers who took the time to complete our survey on *School Attendance: Hearing from Families About Supporting Children*. [The report is out now](#). Key findings are that 60% of respondents say their child attends school most of the time. However, 25% said that their child has experienced long term absence to the significant distress of their families.

Parent/Carer Travel to School Survey Report is Published A huge ‘thank you’ to the 900+ parents and carers who took the time to complete our survey on Travel to School. Read the survey report [here](#). You can read the BBC’s coverage of our report [here](#), and it even got a mention in the comedy radio show [Breaking the News](#) (12 mins 38 secs in), a first for Connect!

The calls for change from the survey findings include:

- consistency and clarity about the provision (or removal) of dedicated school transport, with a national strategy, statutory approaches and rigorous risk assessments
- open and transparent consultation with parents, carers and young people about travel to school
- a national entitlement for children, young people and families to have local road safety training and learning about sustainable travel in their neighbourhoods

The Scottish COVID 19 Inquiry has published [a report](#) which highlights the voices and experiences of children and young people. It’s a powerful read which shows the impacts of COVID 19 on those whose voices were not heard in public discourse during the pandemic.

Response from Connect to Scot Parliament Committee on ASO - The [Scottish Parliament Public Audit Committee](#) recently asked Connect for our views on Additional Support for Learning. You can read our response to the Committee [here](#).

NEWS

- Connect has made [a submission](#) to the Scottish Parliament's Equalities, Human Rights and Civil Justice Committee call for views on the [Children \(Withdrawal from Religious Education and Amendment of UNCRC Incompatibility Duty \(Scotland\) Bill](#). We are raising concerns about the erosion of parents' rights.
- Connect's Gavin Yates gave evidence to the [Scottish Parliament Equalities, Human Rights and Civil Justice Committee](#) on withdrawal from religious education on Tues 7 Oct. You can read the report of the meeting [here](#) or watch it [here](#).
- [Scottish Government's Parent Club](#) has launched a campaign to support families if their child is struggling with attending school. You can find advice on Parent Club's website, including on how to talk to your child's school and what they can do to help, [here](#).

HAVE YOUR SAY

Consultation on new Inspector of Schools - The Scottish Government has launched [a consultation](#) on the new inspectorate of schools. Connect will be making a submission - we know parents, carers and parent groups want more meaningful involvement with the Inspectorate and not just during school inspections. The consultation closes on 26 November.

The Power of Play with Play Scotland - All parents, carers and educators are warmly invited to join [Talking Points for Parents: The Power of Play with Play Scotland](#), a discussion about play and the importance of play in children's lives! This live online session on 18 November 8-9pm will be led by [Play Scotland](#), our national champion for, and expert in, play. Play Scotland will talk about why play matters so much to children and young people's wellbeing and about Play Scotland's work to make children's right to play a reality. We'll hear about Play Scotland's school programmes too which support engagement, curiosity and learning.