



Roseburn School Parent Partnership (RSPP) Meeting

Venue: Online via Microsoft Teams (link sent via ParentPay email)
Date: Wednesday 14 January 2026
Time: 8pm-9pm

In Attendance

Role	Name
Chair	Gail MacLeod
Treasurer	Sarah Hawthorn
PTA Chair	Jennifer Girvan
Nursery	Holly Buckley
P1	Kate Levine
P1/2	Katie Wood
P2	Tracy Burgoyne / Alice Hewlett
P3P/P3M	Kirsten Mack
P4	Lynne Schyma
P5F	Sara Miller
P6	Ed Crockett / Elena
P7	Russell Armstrong
RPS	Natalie Borrowman
RPS	Kelly Thirgood
CEC	Alan Beal

Apologies: Maxine, Jules, Euan, Fiona, Alan Balfour

Minutes

1. Introduction – Gail (Chair)

- Welcome, attendees and apologies. Cat unable to attend but has sent an update.
- Approval of previous minutes – **agreed**.
- Actions from previous meeting:
 - GC to remove old webpage link – **NB to follow up. COMPLETE**
 - PSA recruitment – **NB to share advert with RSPP. COMPLETE**

- P7 hints and tips sheet to be passed to P6. P7 to officially hand over that fundraising is complete – **RA. COMPLETE**
 - Future of Lagganlea money – **GM to add to AGM agenda. COMPLETE**
 - Ensure P1 parents aware of Saturday football – **COMPLETE**
 - Query re P4 football at Forrester stopping – **GM/RA to ask Active Schools. COMPLETE. Confirmed still running; new P4 team starting.**
 - Updates from Connect Newsletter – **GM to share links. COMPLETE**
 - All other actions covered in agenda items below.
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2. RSPP Business – Gail

Spending Updates – Sarah

- Query raised whether PC funds have arrived from council. Sarah awaiting bank account confirmation email from Natalie. No funds received yet. **Action: Sarah to confirm.**

Previously Agreed Funding – Status

- Whiteboards (£7,130) – ready to pay once bank details confirmed.
- LRT invoice for P7 bus trip (£257) – **paid.**
- £100 sundries money for each class – **paid.**
- Nursery theatre trip – £348 agreed (reduced price £290). Bus fares not included.
- Garden maintenance – £100 for garden waste disposal. NB confirmed school must cover cost via school fund.
- Sheds – originally £2,581 x2; updated total £4,200. Awaiting invoice. Total cost now £10,570 including £4k concrete pad.

New Requests

- Piano funding – thanks to reps for quick decision. **Action: Joana to send invoice to Gail.**
- Megaphone – purchased.
- Large portable speaker – Mr Carson purchased one but not fit for purpose. **Action: Gail to order replacement.**
- Vax carpet cleaner – purchased.
- Monkey bars + rolling log requested by pupils – **approved.**
- Nursery wooden steps – bench now in place.
- Football pitch hire – supported as part of ring-fenced funds.
- Health week – portable PA system – as above.

Financial Summary:

- £42k balance before commitments.
- Estimated balance to carry forward: **£22k** after sheds and whiteboards.

- **Action: Sarah and Gail to review ring-fenced amounts to confirm remaining available funds.**

Vacant positions & new chair sought:

- New chair sought! Will be handed over after next meeting in March. There will be a clear handover and anyone interested please make contact via the RSPP email or approach Gail at the school gates. RoseburnSchoolParentPartnership@outlook.com
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3. Headteacher Update – Natalie

- Thanks to RSPP for continued support and fundraising.
- Attendance dropped into the **red zone** in December due to term-time holidays.
- **Action: Natalie to share multi-sport dates for Active Schools.**
- Query about coding club returning – under consideration.

School Improvement Priorities

Updates provided across:

- Learning & Teaching
- Moderation (Learning Community)
- Raising Attainment
- Learning Environment & Resources
- Partnerships & Community
- Attendance & Monitoring
- Nursery improvements
- Playground updates

Key Points

- School Handbook and website recently updated.
 - Garden update: old sheds removed; broken steps fixed; drainage repairs completed.
 - Monkey bars approved.
 - Birthday policy: no cakes or sweets in school.
 - Dogs: not permitted in playground or school grounds; please do not tie dogs near gates.
 - Please see the attached HT Update for full details.
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4. Parent Forum Feedback – Gail

- Lost Property issue is ongoing; many unnamed items. Request to remind parents to label belongings.

Council-Related Matters

- **Pavement Priorities – Safe Walking Routes**
Parking Enforcement team will begin enforcement; warning notices already issued.
- **Double Parking & Parking Pals**
JRSOs to issue parking tickets and reminders.
- **Nursery Garden Drainage**
Facilities Management have inspected; awaiting contractor start date.
- **Crossing Attendants**
Council experiencing recruitment issues; staff being moved to cover gaps. Vacant post adverts to be circulated.
- **P3 Cabin Toilets**
Poor condition. **Action: NB to raise with FM.**
- Query re gym kit worn from home – discussed.

Updates from Edinburgh Parent Engagement Groups

- Mobile phone usage consultation still pending. Education, Children and Families Committee meeting discussed this on 20 Jan 2026. Interim Integrated Impact Assessment for primary school mobile phone restrictions concludes end of Jan; secondary schools will follow. Ban on mobile phones remains preferred option of council; exceptions required for medical/caring needs. Awaiting wider consultation launch.
- Links to reports and consultations included in Annex.

6. PTA Update – Jennifer

- We had a fantastic Christmas Fair! Opening early this year made it more accessible, and ASN families gave great feedback. For the first time in ages, we sold out of tea towels. Parents said how much they appreciated the recent school trips and the PTA funding that helped make them possible - it's lovely to hear how much the kids enjoyed those experiences.
- Uniform has been restocked and is selling well, with great feedback from parents. Both new and pre-loved items are available - just drop us an email if you need anything.
- This term, we're also doing nursery tea towels.
- Looking ahead, the provisional date for the Summer Fair is May 9th, and I'll request a let for that if the Parent Council is happy with it.
- Finally, our next big event is the Ceilidh on January 23rd, at the end of Scots Week. It's at a new venue, St George's School Hall, and there are still plenty of tickets left, so please invite family, friends, and alumni. We're also looking for raffle prizes, so any donations would be hugely appreciated.

7. After School Committee Update

- No update.
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8. Active Schools Update (via correspondance)

- Karate restarting for P3-7 on Tuesday mornings.
 - Liaising with Miss Prentice with regards to the P6-7 Netball Club she takes on a Monday after school.
 - Active Schools runs programme before, lunchtime or after school and rely on volunteers to run the clubs so they are free to all pupils. If you have a slight interest in getting involved as a coach, please don't hesitate to contact cat.mccready@ea.edin.sch.uk , Active Schools Coordinator. We offer mentoring and support for you to run a sport or physical activity club.
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9. Council Update

- Councillor Beal present; CPZ due to be introduced in Roseburn this year. Concerns raised around staff parking.
 - Councillor Beal to share mobile phone consultation link once live. Councillor Beal to look into providing further info on introduction of Controlled Parking Zone including specific times of operation and permits.
 - **Actions:**
 - Share link to mobile phone consultation once live.
 - Provide details on CPZ operation and permits.
 - To note: school will be open on the day of the election this year, council policy is to avoid closing schools.
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10. AOB

- Next meeting: **Wednesday 1 April 2026** (online)
 - Term 4 meeting: **Wednesday 3 June 2026** (online)
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ANNEX A

COUNCIL UPDATE FOR PARENT COUNCILS AND PARENT/CARERS

REPORTS PUBLISHED

- **SCHOOL INSPECTIONS SURVEY**

Thank you to everyone who responded to our survey on School Inspections. 365 parents and carers across 30 local authorities shared their views, which helped inform Connect’s response to the Scottish Government’s consultation on the future of school inspections.

You can read our consultation response [here](#), and the full survey report [here](#).

- **PARENTS CHARTER**

Thank you to everyone who responded to our survey on the Parents Charter. The Charter will set out a series of priorities for Scottish education which reflect parents’ and carers’ views.

Executive Director Gavin Yates says: ‘Our ethos has always been about trying to accurately reflect your experiences, both positive and negatively and express that as effectively as we can to drive change. It is in that spirit that we have decided to build a Parents’ Charter to ensure your voice is heard and those in power listen.’ Look out for the launch of the Charter in the new year!

- **EVIDENCE TO PARLIAMENT**

Connect’s Gavin Yates gave evidence to the [Scottish Parliament Equalities, Human Rights and Civil Justice Committee](#) on the [Withdrawal from Religious Education Bill](#) on Tues 7 Oct. Gavin highlighted Connect’s concerns about the current Bill, particularly how it conflates religious observance (ie worship) and religious and moral education (learning about different religions), and the potential for conflicts between children, parents and school. You can read the report of the meeting [here](#) or watch it [here](#). And you can read Connect’s written response to the Committee [here](#).

- **OTHER REPORTS AND RESPONSES**

It has been a busy few months of policy work for Connect! Since the summer holidays we have published two survey reports and three responses to consultations. All of these have been informed by the experiences you have shared with us, and have been shared as widely as possible. Once again, a huge thank you to everyone who has shared their views with us, and we look forward to representing the views of parents and carers in 2026 and beyond!

- [Restraint and Seclusion in Schools \(Scotland\) Bill – Consultation Response](#)
- [School Attendance: Hearing from Families about Supporting Children – Survey Report](#)
- [Additional Support for Learning – Briefing Response](#)
- [Children Withdrawal from Religious Education and Amendment of UNCRC Incompatibility Duty \(Scotland\) Bill – Consultation Response](#)
[Travel to School – Survey Report](#)