



## Roseburn School Parent Partnership (RSPP) Meeting

Venue: Online via Microsoft Teams (link sent via ParentPay email)  
Date: Wednesday 1 April 2026  
Time: 8pm-9pm

### In Attendance:

Role	Name
Chair	Gail MacLeod
Treasurer	Sarah Hawthorn
Nursery	Holly Buckley
P1	Kate Levine
P1/2	Katie Wood
P2	Tracy Burgoyne
P4	Lynne Schyma
P5F	Sara Miller
P6	Elena
P7	Russell Armstrong
RPS	Kelly Thirgood
DDC	Tonilee Cunnea

Apologies – Natalie Borrowman, Jennifer Girvan, Kirsten Mack, Cat McCready, CEC Councillors

### 1. Introduction – Gail (Chair)

- a. Welcome, attendees and apologies – Gail completed this.
- b. Approval of previous minutes – attendees confirmed they were content.
- c. Actions from previous meeting:
  - Sarah to check if PC funds arrived from council – ONGOING
  - Joana to send invoice for piano repair – COMPLETE
  - Gail to order replacement portable speaker – COMPLETE
  - Sarah & Gail to review ringfenced funds – ONGOING
  - Natalie to share Active Schools multisport dates – COMPLETE
  - Natalie to raise cabin toilet conditions – SEE UPDATE BELOW
  - Councillor to share mobile phone consultation – COMPLETE
  - Councillor to provide CPZ details – ONGOING

## 2. RSPP Business – Gail

- a. Finance Update - PTA fundraising balance (31 March 2026): ~£42,000
  - Expected spending:
  - Nursery trip: ~£300 (reimbursement)
  - Garden budget: ~£100
  - Smartboards: ~£7,100
  - Playground equipment (monkey bars/log/seesaw): ~£2,700 + installation. Installation costs to be confirmed (Action)
  - Health Week: costs TBC
  - Estimated remaining balance: ~£22,000
  - Additional Checks
  - Confirm if £1,000 Lagganlea trip payment made (Action).
  - Confirm shed payment status (Action).
- b. Governance
  - New bank signatories: Fin McDonald & Jennifer confirmed.
  - Chair succession planning: No confirmed replacement yet.
  - Gail to approach potential candidate (Action).
  - All reps to actively seek volunteers (Action).
  - Rolling Chair model agreed as interim option.

## 3. Headteacher feedback – Kelly

- a. HT Report (available online).

## 4. Parent forum feedback – Gail

- a. Matters arising from parent forum.

### School Operations

- Clarification requested on football/Uno restrictions – discussed and playground zoning to return after Easter.
- Issue raised re: fake Pokémon cards and therefore all cards are discouraged.
- Timetable of playground activities to be shared at assembly.

### Facilities

- Continued concerns about cabinet toilets expressed by parents. Provided update on council response provided by HT.

### Communication

- Some issues with emails going to parents without a clear child/class mentioned – emails from school should clearly identify child when families have multiple children (Action).

### Security Concerns

- Concerns regarding restricted exits following security review and ASN impact.
- Request from some for keycard access on front and side gates.
- Discussed that side gate remains locked to reduce exits during school hours
- Some felt communication on security changes needs improving.
- School to consider ASN-specific concerns raised (Action).

- School to provide clearer communication on security updates (Action).

#### ASN Issues

- Oversubscription of ASN sports sessions (filled within 10 minutes) and concern around insufficient provision across Edinburgh.
- Discuss that Active Schools note sessions are volunteer-led and therefore have limited capacity.
- Active Schools to note concerns and comments (Action).

#### Road Safety & Crossing Review

- New crossing officer (Emma Brown) starts from 22 April 2026.
- Discussed proposed withdrawal of crossing at Roseburn St/Terrace - Gail responding to council with views of PC (Action).
- Comments included that: Alternative crossing (behind Tesco) more heavily used; Behavioural issues noted as key risk, not just volume; Wider safety concerns; Nearby crossing pattern.

#### Updates from wider Edinburgh parent engagement groups.

- Gail attended Citywide Schools Meeting in February.
- Discussed:
  - Awaiting report following consultation on mobile phone use in schools.
  - Traffic and road safety around schools and pupil commuting routes.
  - Rising rolls.
  - Inclusive Learning Estate Review.
  - Consultation regarding School Estate Toilets & Changing Facilities.
- Next meeting 6 May 2026.

#### School Travel Audit and School Travel Plan Processes

- Gail made aware of new shared process between schools and council and opportunity for Parent Council involvement
- The STP can be integrated into the school policy and provides information what the council and the community are doing to improve road safety in the school proximity.
- School to advise if plan is in place and if there is a required role for the parent council (Action).

#### Additional updates from Edinburgh Connect Newsletters provided at Annex A.

### **5. PTA Update – Jennifer**

#### Term Reflection: Roseburn Ceilidh

Looking back at the end of January, the Ceilidh at St George's was a fantastic success. It was lovely to see students, parents and alumni all together on the dance floor. Thanks to the larger venue, we were able to accommodate everyone who wanted a ticket. We are thrilled to share that the event and raffle raised over £900. Huge thanks again to Hannah King for her hard work in making it such a smooth evening.

### Uniform Bank

Our school uniform stocks are currently looking very healthy. We now have a new, more convenient storage space within the school which makes managing the stock much easier. Parents can send any requests for items directly to our dedicated email address.

### Upcoming:

- \*School Fair\* (9 May) - Preparations for the Fair on Saturday 9 May are now in full swing. To help with the final planning, we have two specific requests:
- P2 Class Representative: Still looking for rep to coordinate the P2 stall. As all other year groups are now covered, we would love to get this last spot filled. (Action).
- Raffle Prizes: We are now collecting raffle prizes. If anyone has connections to local businesses or items they would like to contribute, please do get in touch. (Action).

### **6. After School Committee Update**

- Crochet club thriving.
- Inspection ratings: excellent across all areas.
- New staff member (Nemo) has joined.
- Increased focus on outdoor play and pupil-led activities. Looking for ideas from parents and children!

### **7. Active Schools Update (if available)**

- None available.

### **8. Council Update (if available)**

- None available.

### **9. AOB**

- Next meeting - Term 4 – Wednesday 3 June 2026 – online
- Dates for September AGM and 26/27 year meetings to be agreed in June.

**ANNEX A**

## **COUNCIL UPDATE FOR PARENT COUNCILS AND PARENT/CARERS**

### REPORTS PUBLISHED

- The [Additional Support for Learning Review](#) is out now. Read more from Connect [here](#).
- The Scottish Government's [Guidance on the Delivery of Relationships, Sexual Health and Parenthood Education in Scottish Schools](#) has just been published. Connect called for parents and carers' rights to be protected and for parents to be involved and informed at school level.

### OTHER REPORTS AND RESPONSES

- Stage Two accepted amendments to the [Restraint and Seclusion in Schools \(Scotland\) Bill](#) have been published [here](#). The Stage Three debate is scheduled for 19 March
- The [Schools \(Residential Outdoor Education\) \(Scotland\) Act](#) received Royal Assent on 11 February

- The [Children \(Withdrawal from Religious Education and Amendment of UNCRC Compatibility Duty\) \(Scotland\) Bill](#) was approved on 17 February and is now awaiting Royal Assent
- The [Restraint and Seclusion in Schools \(Scotland\) Bill](#) has passed its Stage One and now moves on to Stage Two. Congratulations to the parents who have campaigned for the Bill.

#### CONSULTATIONS AND SURVEYS FOR PARENTS

- The Scottish Government currently has new two education-related consultations open - [Supporting Children's Learning Code of Practice](#) which closes on 7 May and [School Age Childcare: a New Legal Definition](#), closing on 18 May.