



## **Roseburn School Parent Partnership (RSPP) Meeting**

Venue: Online via Microsoft Teams (link sent via ParentPay email)  
Date: Wednesday 3 June 2026  
Time: 8pm-9pm

### **Agenda**

#### **1. Introduction – TBC (Chair)**

- a. Welcome, attendees and apologies.
- b. Approval of previous minutes.
- c. Actions from previous meeting:

- Finance - Sarah to check if PC funds arrived from council
- Finance - Sarah & Gail to review ringfenced funds
- Finance – Natalie to confirm cost for playground equipment (monkey bars/log/seesaw)
- Finance – Natalie to confirm costs for Health Week
- Finance – Sarah to confirm if £1,000 Lagganlea trip payment made
- Finance – Sarah to confirm shed payment status
- Governance - Gail to approach potential candidate for chair
- Governance - All reps to actively seek volunteers for Chair
- Communication - Emails from school to clearly identify child when families have multiple children
- School to consider ASN-specific concerns raised ref gate access.
- School to provide clearer communication on security updates to parents
- Active Schools to note concerns and comments on availability of ASN places
- School Travel Audit and School Travel Plan - School to advise if plan is in place and if there is a required role for the parent council
- Fair - Still looking for rep to coordinate the P2 stall
- Roads - Withdrawal of crossing at Roseburn St/Terrace - Gail to respond to council
- Roads - Councillor to provide CPZ details

#### **2. RSPP Business – Chair**

- a. Update on spending decisions
- b. Vacant positions & new chair sought
- c. Dates for September AGM and 26/27 year meetings to be agreed

#### **3. Headteacher feedback - Natalie**

- a. HT Report.

#### **4. Parent forum feedback – Chair**

- a. Matters arising from parent forum.
- b. Updates from wider Edinburgh parent engagement groups.

**5. PTA Update – Jennifer**

**6. After School Committee Update (if available)**

**7. Active Schools Update (if available)**

**8. Council Update (if available)**

**9. AOB**

- a. Dates for September AGM and 26/27 year meetings to be agreed along with interim chair options.